

# RENTAL APPLICATION

**Each Adult Applicant Must Complete a Separate Application**

Property Name: \_\_\_\_\_ Property Phone Number: \_\_\_\_\_  
 Referred By: \_\_\_\_\_ Leasing Consultant: \_\_\_\_\_  
 Unit Number/Type: \_\_\_\_\_ Pets: \_\_\_\_\_  
 Rent Rate: \_\_\_\_\_ Lease Term: \_\_\_\_\_  
 Security Deposit: \_\_\_\_\_ Scheduled Commencement Date: \_\_\_\_\_

## PERSONAL HISTORY

**Name:** \_\_\_\_\_ **Social Security Number:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_  
 Driver License Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
**Present Address:** \_\_\_\_\_ City/State/Zip: \_\_\_\_\_ Own/Rent  
 Dates: \_\_\_\_\_ Manager/Landlord: \_\_\_\_\_ Manager/Landlord Phone: \_\_\_\_\_  
 Reason for Vacating: \_\_\_\_\_  
**Previous Address:** \_\_\_\_\_ City/State/Zip: \_\_\_\_\_ Own/Rent  
 Dates: \_\_\_\_\_ Manager/Landlord: \_\_\_\_\_ Manager/Landlord Phone: \_\_\_\_\_  
 Reason for Vacating: \_\_\_\_\_  
**Additional Occupants:** # \_\_\_\_\_ Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_ Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
 Auto Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Color: \_\_\_\_\_ License: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

## EMPLOYMENT HISTORY

**Present Employer:** \_\_\_\_\_ How Long: \_\_\_\_\_ Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Position: \_\_\_\_\_ Gross Monthly Salary: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Supervisor's Phone: \_\_\_\_\_  
 Work Email: \_\_\_\_\_  
**Previous Employer:** \_\_\_\_\_ How Long: \_\_\_\_\_ Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_ Position: \_\_\_\_\_ Gross Monthly Salary: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_ Supervisor's Phone: \_\_\_\_\_  
**Other Income/Source** (Proof of Income May Be Required): \_\_\_\_\_ Amount Per Month: \_\_\_\_\_

## REFERENCES

**BANK:** \_\_\_\_\_ Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Account #: \_\_\_\_\_  
**Creditors:** \_\_\_\_\_ Address \_\_\_\_\_ Highest Amount Owed \_\_\_\_\_ Purpose of Credit \_\_\_\_\_ Open/Closed \_\_\_\_\_

<b>Personal References:</b>	Address/City/State	Home/Work Phone #'s	Yrs. Acquainted	Occupation
-----------------------------	--------------------	---------------------	-----------------	------------

<b>Nearest Relative:</b>	Address/City/State	Home/Work Phone #'s	Relationship
--------------------------	--------------------	---------------------	--------------

Have you ever been evicted from any tenancy? \_\_\_\_\_ If so, please explain \_\_\_\_\_

Have you ever willfully and intentionally refused to pay rent when due? \_\_\_\_\_ If so, please explain \_\_\_\_\_

Have you ever filed for Bankruptcy? \_\_\_\_\_ If so, when \_\_\_\_\_

The undersigned hereby offers to rent premises on terms and conditions described herein and upon approval of this application agrees to sign a rental or lease agreement and to pay all sums due, including required deposits. The holding fee is not a guarantee of approval for residency. The holding fees ensures that while your application is being processed, the apartment for which you are applying will not be rented to another party. Upon approval of your application, the holding fee will be applied toward balances due for security deposits and any other fees at the time of move-in. Should your application be rejected, the holding fee will be returned in its entirety. Cancellation of the apartment reservation after 3 calendar days (from date of application) will result in loss of the pro-rated amount of rent from the time said apartment was held off the market (days from date of application until written cancellation received by Management). Management shall not be liable to applicant for failure to deliver possession of the premises at the time agree beyond refund of the deposit received from the applicant. The undersigned warrants that the above stated information is true and correct and authorizes verification of such information, including but not limited to, the obtaining of credit report and verification of employment and rental/homeowner history. **Additionally, if you are self-employed, you must provide tax returns as proof of income.** If this application for tenancy is approved, Applicant's residency shall be governed by terms and conditions of the fully executed Agreement to Rent or Lease between Owner and Tenant(s), including all addendums and attachments thereto, and further, Tenant shall be responsible for their allocable share of utility costs incurred by Owner, including water, sewer fees and trash removal. The Agreement to Rent or Lease and/or any addendums will be provided upon request.

Applicant: \_\_\_\_\_ Date: \_\_\_\_\_  
 Reviewed By: \_\_\_\_\_ Date: \_\_\_\_\_